

P & C Association

General Meeting Minutes

17th June 2019



Facebook: www.facebook.com/groups/BAPSPCevents/

President: Tracey Christie **Vice Presidents:** Coby Hendry & Amy Robinson

Secretary: Louisa Rigby **Treasurer:** Jade Milos

Email: pncbaps@gmail.com

Meeting Opened: 5.32pm

Attendance: Louisa Rigby, Coby Hendry, Kylie Zakaria, Tracey Christie, Raelene Cid-Pinkas, Jade Milos, Kayla Smith, Owen Dalkeith, Karen Ireland, Alison Kirkpatrick, Alison McCarthy, Ali Broadhouse, Amy Robinson, Hayley Robinson, Stephanie Carnovale.

Apologies: Nat Gillett, Joanne Gawthorne, Kelly Said.

Moved: Amy Robinson

Second: Jade Milos

Minutes Received: Ali Broadhouse

Second: Hayley Robinson

Minutes Carried

Amendments: NIL

Business Arising: NIL

Incoming Correspondence:

- ° LW Reid catalogue - featuring Brooke Ave Public School Sports Shirts.
- ° Letter from Accountant - read to attending members by Secretary.
- ° AIS submission to ACNC.

Outgoing Correspondence:

- ° Email to Diggers @ The Entrance re: Trivia night.

Financial Report:

See Attached

P & C Association

General Meeting Minutes

17th June 2019



Facebook: www.facebook.com/groups/BAPSPCevents/

President: Tracey Christie **Vice Presidents:** Coby Hendry & Amy Robinson

Secretary: Louisa Rigby **Treasurer:** Jade Milos

Email: pncbaps@gmail.com

Uniform Report:

- ° Tracey Christie back however not to full capacity.
- ° Request for Year 6 shirt to have names printed bigger in future.
- ° Sourcing Netball Representative outfit.

Fundraising Report:

- ° Disco – Suggestion for “RED FOOD DAY” to be held at the same time as Discos due to there currently being no canteen facilities for the children. Suggestions of Lolly bags, chips, poppers and ice blocks to be sold in a canteen style set up, with popcorn as a prize for attending the disco.
- ° Request for approval of a \$500 budget for the disco prizes and “Red Food Day” supplies. X15 members voted unanimously for this budget.
- ° Pizza Fundraiser has been cancelled due to lack of response.
- ° Trivia Night – TBA
- ° Father’s Day Stall - \$1010 budget approved unanimously x15 members. Stall to be held on Monday 29th August 2019 with any leftovers to be sold Friday the 30th August 2019.
- ° Brickfest – 22nd September @ PCYC. Trestle Tables to be organised.
- ° Obstacool – 24th September.

School Banking:

Continues to progress well.

Principal’s Report:

- ° Demountable classrooms to be replaced by permanent buildings.
- ° Unsafe playground equipment to be removed.
- ° LED sign up and running.

P & C Association

General Meeting Minutes

17th June 2019



Facebook: www.facebook.com/groups/BAPSPCevents/

President: Tracey Christie **Vice Presidents:** Coby Hendry & Amy Robinson

Secretary: Louisa Rigby **Treasurer:** Jade Milos

Email: pncbaps@gmail.com

General Business:

- ° LED Sign - Request for a plaque for recognition of funding assistance. Tracey Christie to source this.
- ° By - Laws – Change Executive positions to be held for no more than 4 years. Voted unanimously x15 members for By -Laws to be introduced with this change implemented.
- ° Non-Disclosed Conflict of Interest – All financial documentation of the Brooke Ave P&C Association is available on Public Record on the ACNC (**A**ustralian **C**harities and **N**ot -for - profits **C**ommission) website.
- ° Counting of Stock - is completed after every function.
- ° Storage of Food – Concern raised x1 member that the P&C have a freezer that is stored at the President's home, x14 members voted unanimously that there is no concern identified.
- ° Association Goals – Unsure of question as the Member who raised this agenda item was not present at the meeting to explain.
- ° Double Memberships – Unsure of question as member who raised this agenda item was not present at the meeting to explain.
- ° Lamingtons - In storage for next event.
- ° Meeting Minutes - To be displayed prior to next meeting with a statement that they are DRAFT MINUTES and SUBJECT to APPROVAL. Minutes to be emailed to school for display on school website also.
- ° Suggestion from the Principal that the P&C Executives have their photos displayed within the school for families of the school to seek out P&C Executive Members, with any concerns, complaints or acknowledgments.

Meeting Closed: 7.05pm

Next Meeting: 5th August 2019